

DISSEMINATION CONFERENCE GRANTS

Dissemination Conference Grants consists of an oral presentation by an Action Participant of the work of the Action in high-level conferences fully organized by a third party, i.e. not organized nor co-organized by the COST Action.

Dissemination Conferences:

- ✓ significantly increase visibility of the Action in the research community and can contribute to increasing visibility of the presenter;
- ✓ attract additional participants and stakeholders, and disseminate Action results to relevant end-users at high profile conferences in the field on a topic relevant to the Action

Eligibility Criteria

All applications will be assessed by the Grant Awarding Coordinator and the Core Group.

The following criteria must be met:

- The applicant must disseminate findings that stem directly from the COST Action.
- The applicant must make an oral presentation at the conference organized by a third party.
- The applicant must be listed in the official event/conference programme.
- The application should preferably be submitted 45 days before the start date of the conference.
- During the presentation, the applicant must acknowledge COST.

For more details regarding the regulations related to Dissemination conference grants, please refer to the [COST Annotated Rules](#).

Financial Support

The Dissemination Conference Grant is paid in the form of a grant. The maximum grant amount is 2000 EUR for face-to-face conferences and 500 EUR for virtual conferences.

Application Procedure

Note: An applicant must have a profile on the e-COST platform. After that, it is necessary to follow the steps detailed below:

- Complete and submit the online application form that you can find at the e-COST platform [[Grant applications section](#)] (Go to Grant applications -> Apply for grant, and choose the appropriate grant).
- The documents you will need include:
 - Title of the presentation
 - Conference title, date (within the active Grant Period, i.e., no overlap across two consecutive Grant Periods) and venue
 - Budget requested
 - Attendance type (face to face or virtual)
- Necessary documents to be uploaded to e-COST:

- Application form describing: alignment with the Science Communication Plan adopted by the COST Action and Expected impact to the COST Action. The application template can be found [here](#)
- Copy of the abstract of the accepted oral presentation focused on promoting the scientific achievements and activities being performed by the COST Action
- Acceptance (or invitation) letter from the conference organisers
- Short CV (max. 2 pages)
- Recommendation letter from a senior researcher (only for PhD students and research assistants)

Detailed instructions on how to submit your application can be found in the [Grant Awarding user guide](#).

Evaluation of Applications

- The application will be assessed by the Grant Awarding Coordinator (Tansel Dogan) and the Core Group against the perceived contribution that the participation will make against the scientific objectives outlined in the Action's Memorandum of Understanding (MoU).
- The applicant will be formally notified of the outcome of their grant application by the Grant Holder Manager no more than 15 days after the application was received.

Final Report of Dissemination Conference Grant

After the Dissemination Conference activity is finished, the grantee is required to submit a [short scientific report](#) via e-COST, no later than 30 days after the end date of the conference, or 15 days after the end of the Grant Period, whichever date comes first.

Failure to submit the scientific report within 30 days will effectively cancel the grant.

Grants are paid by the Grant Holder after the completion of the activity and approval of all required report/documentation.

Please note that the reimbursement of Dissemination Conference grantees will be done after the activity is over and the final report is submitted by the grantee. Exceptions to this rule cannot be granted.

Please note that COST can request additional information to substantiate the information contained within the documents submitted by Dissemination Conference Grant applicants.