

## ITC CONFERENCE GRANTS

ITC Conference Grants provide financial support for Young Researchers and Innovators affiliated in an Inclusiveness Target Country / Near Neighbour Country for their participation in high-level conferences. The grantee receives support for attending and presenting their work (poster/oral presentation) at a conference and can establish new contacts for future collaborations.

**ITC list:** Albania, Armenia, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Georgia, Greece, Hungary, Latvia, Lithuania, Malta, Moldova, Montenegro, Poland, Portugal, Romania, Republic of North Macedonia, Republic of Serbia, Slovenia, Slovakia, Türkiye and Ukraine

**NNC list:** Algeria, Azerbaijan, Egypt, Faroe Islands, Jordan, Kosovo, Lebanon, Libya, Morocco, Palestine, Syria, Tunisia



### Eligibility Criteria

All applications will be assessed by the Grant Awarding Coordinator and the Core Group.

The following criteria must be met:

- The applicant must be a **Young Researcher and Innovator (i.e. anyone under the age of 40)** with a **primary affiliation in an institution located in a participating ITC or NNC**.
- The applicant must make an oral/poster presentation at the conference.

- The applicant must be listed in the official event/conference programme.
- The application should preferably be submitted 45 days before the start date of the conference.
- The main subject of the oral / poster presentation at the approved conference must be on the topic of the Action and must acknowledge COST.

For more details regarding the regulations related to ITC conference grants, please refer to the [COST Annotated Rules](#).

## Financial Support

The ITC Conference Grant is paid in the form of a grant. The maximum grant amount is 2000 EUR for face-to-face conferences and 500 EUR for virtual conferences.

## Application Procedure

**Note:** An applicant must have a profile on the e-COST platform. After that, it is necessary to follow the steps detailed below:

- Complete and submit the online application form that you can find at the e-COST platform [[Grant applications section](#)] (Go to Grant applications -> Apply for grant, and choose the appropriate grant).
- The documents you will need include:
  - Title of the presentation
  - Conference title, date (within the active Grant Period, i.e., no overlap across two consecutive Grant Periods) and venue
  - Budget requested
  - Attendance type (face to face or virtual)
  - Conference country and an url
- Necessary documents to be uploaded to e-COST:
  - Application form describing: Relevance of the conference topic to the Action and motivation describing the potential for impact on the applicant's career. The application template can be found [here](#)
  - Copy of the abstract of the accepted oral presentation
  - Acceptance (or invitation) letter from the conference organisers
  - Short CV (max. 2 pages)
  - Recommendation letter from a senior researcher (only for PhD students and research assistants)

Detailed instructions on how to submit your application can be found in the [Grant Awarding user guide](#).

## Evaluation of Applications

- The application will be assessed by the Grant Awarding Coordinator (Tansel Dogan) and the Core Group against the perceived contribution that the participation will make against the scientific objectives outlined in the Action's Memorandum of Understanding (MoU).
- The applicant will be formally notified of the outcome of their grant application by the Grant Holder Manager no more than 15 days after the application was received.

### **Final Report of ITC Conference Grant**

After the ITC Conference activity is finished, the grantee is required to submit a [short scientific report](#) via e-COST, no later than 30 days after the end date of the conference, or 15 days after the end of the Grant Period, whichever date comes first.

Failure to submit the scientific report within 30 days will effectively cancel the grant.

Grants are paid by the Grant Holder after the completion of the activity and approval of all required report/documentation.

Please note that the reimbursement of ITC Conference grantees will be done after the activity is over and the final report is submitted by the grantee. Exceptions to this rule cannot be granted.

Please note that COST can request additional information to substantiate the information contained within the documents submitted by ITC Conference Grant applicants.